



# HILLSBOROUGH TITLE

**Purchase Order Form**

Date\_\_\_\_\_

**Buyer**\_\_\_\_\_SS#\_\_\_\_\_

Marital Status\_\_\_\_\_

Spouse Name\_\_\_\_\_SS#\_\_\_\_\_

Mailing Address\_\_\_\_\_

Home Phone\_\_\_\_\_Business Phone #\_\_\_\_\_

Email Address(es)\_\_\_\_\_

**REALTOR- BUYER (SELLING AGENT)**

Name\_\_\_\_\_

Real Estate Company\_\_\_\_\_

Phone\_\_\_\_\_Fax\_\_\_\_\_

Cell\_\_\_\_\_Email\_\_\_\_\_

Commision\_\_\_\_\_Transaction/MLS Fee\_\_\_\_\_

**Seller**\_\_\_\_\_SS#\_\_\_\_\_

Marital Status\_\_\_\_\_

Spouse Name\_\_\_\_\_SS#\_\_\_\_\_

Mailing Address\_\_\_\_\_

Home Phone\_\_\_\_\_Business Phone\_\_\_\_\_

Email Address(es)\_\_\_\_\_

**REALTOR- SELLER (LISTING AGENT)**

Name\_\_\_\_\_

Real Estate Company\_\_\_\_\_

Phone\_\_\_\_\_Fax\_\_\_\_\_

Cell\_\_\_\_\_Email\_\_\_\_\_

Commision\_\_\_\_\_Transaction/MLS Fee\_\_\_\_\_

Property Address \_\_\_\_\_

Sales Price \_\_\_\_\_ Closing Date \_\_\_\_\_

Lender \_\_\_\_\_

Loan Amount \_\_\_\_\_ 2<sup>nd</sup> Mortgage \_\_\_\_\_

Loan Type Conv.      FHA      VA      Other \_\_\_\_\_

Broker \_\_\_\_\_ Company \_\_\_\_\_

Phone \_\_\_\_\_ Fax \_\_\_\_\_

**Email Address** \_\_\_\_\_

**Payoff Information**

1<sup>st</sup> Mortgage Bank \_\_\_\_\_

Account # \_\_\_\_\_

2<sup>nd</sup> Mortgage Bank \_\_\_\_\_

Account # \_\_\_\_\_

**HOA INFO**

Name of HOA \_\_\_\_\_

Management Company \_\_\_\_\_

Amount of Dues \_\_\_\_\_

How often? Monthly      Quarterly      Semi-Annual      Annual

Notes: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**SPECIAL INSTRUCTIONS:**

Short Sale? \_\_\_\_\_

Mailaway/Emailaway? \_\_\_\_\_

Etc. \_\_\_\_\_